**S I P O C**

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In addition to giving a high-level view of the process, the SIPOC diagram helps to answer the following questions, all of which must be understood before starting to gather data on the process:

* When does the process begin and end: What is the SCOPE?
* Who is affected by my project – suppliers and customers: Who are the STAKEHOLDERS?
* What are the inputs, outputs and key process steps: What could we MEASURE?
* What is this project working on: How can we COMMUNICATE about the project?

**SIPOC**

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| --- | --- | --- | --- | --- | --- |
|  | Suppliers | Inputs | Process | Outputs | Customer |
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